

GUIDANCE ON COMPLETING YOUR APPLICATION

When applying for any role with Nightingale Hammerson -
Please carefully read the [Job Description](#) and [Person Specification](#) for the role, before
completing both Part 1 and Part 2 of the [Application Form](#).

The Job Description explains the tasks that make up the role. You must display that you understand the role thoroughly and either have experience in a similar role or are capable of the tasks listed when completing both the 'Employment History' and the 'About why you want to work for us' section of your Application.

The Person Specification explains the [key points](#) we will be looking for during your application. Some are labelled Essential and others Desirable. You must display that you meet all Essential points of the Person Specification during either your Application or potential Interview, and it is beneficial to your application if you are able to meet any of the desirable points as well. Use the 'About why you want to work for us' section of the application to show that you meet as many of these points as you are able to.

The Employment Application is split into two parts, and [both](#) must be completed.

Part 1- Please complete ALL fields fully, it is important that you tell us:

1. Which role are you applying for?
2. Preferred Working Pattern (Full time/ Part time/ Bank)
3. Preferred job location
4. Personal details about yourself, including both a telephone number and email address Right to work within the UK [including](#) further details if necessary.
5. Education history, qualifications and employment history
6. Why you want to work at Nightingale Hammerson, what you can bring to the role and why you are suitable.

Part 2 – It is essential that you provide full disclosure of any issues covered within this form, including previous disciplinary actions you have undergone, any criminal record you may have and your fitness to work.

Please also provide as much Equality and Diversity information as you feel comfortable in doing so.

Please return to: Nightingale Hammerson – Human Resources

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105 Nightingale Lane
London SW12 8NB

HAMMERSON HOUSE
50A The Bishops Avenue
London N2 0BE

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